



**Greenvale School**  
**Students with health needs who cannot**  
**attend school policy**

**Signed: June 2023**  
**Next Review date: June 2024**

# Young People with health needs who cannot attend school policy

## 1. Aims

This policy aims to ensure that:

- Suitable education is arranged for pupils on roll who cannot attend school due to health needs
- Pupils, staff and parents understand what the school is responsible for when this education is being provided by the local authority

## 2. Legislation and guidance

This policy reflects the requirements of the [Education Act 1996](#).

It also based on guidance provided by our local authority:

<http://lewishamvirtualschool.org.uk/wp-content/uploads/2019/09/HOP-Admissions-Policy.pdf>

## 3. The responsibilities of the school

### 3.1 If the school makes arrangements

Initially, the school will attempt to make arrangements to deliver suitable education for students with health needs who cannot attend school. This will include sending work packs home, and liaising regularly with the family and pupil. Online learning will be provided if appropriate. Any student not attending school will have an offer of joining class sessions regularly throughout the week.

### 3.2 If the local authority makes arrangements

If the school can't make suitable arrangements, Lewisham will become responsible for arranging suitable education for these students, which may include a referral to the Hospital Outreach Programme (HOP) if the following criteria is met:

- Pupil cannot attend school due to non EHCP related health needs
- Student must be on roll at a Lewisham school OR if on roll at an out of Borough school, have proof of a Lewisham address.
- Student must remain on roll at a school whilst registered with the HOP programme
- Schools refer by completing all sections of the HOP referral form
- School must also append medical evidence and evidence of 15 days consecutive nonattendance.
- Schools must be able to evidence that they have implemented reasonable adjustments to 'ensure that all students with medical conditions, in terms of both physical and mental health, are properly supported in school so that they can play a full and active role in school life, remain healthy and achieve their academic potential.'

In cases where the local authority makes arrangements, the school will:

- Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the pupil

- Share information with the local authority and relevant health services as required
- Help make sure that the provision offered to the pupil is as effective as possible and that the student can be reintegrated back into school successfully
- When reintegration is anticipated, work with the local authority to:
  - Plan for consistent provision during and after the period of education outside the school, allowing the pupil to access the same curriculum and materials that they would have used in school as far as possible
  - Enable the pupil to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school)
  - Create individually tailored reintegration plans for each student returning to school
  - Consider whether any reasonable adjustments need to be made

#### **4. Monitoring arrangements**

This policy will be reviewed annually by Deputy Headteachers. At every review, it will be approved by the full governing board.

#### **5. Links to other policies**

This policy links to the following policies:

- SEN policy
- Supporting pupils with medical conditions

Signed.....

Dated

# Appendix 1 Hospital Outreach Service



## HOP SEN Referral process

